# ProBleu Project Description Form (WORD format)

| *Instructions* **What is the Project Description Form and how to use it?**  The Project Description Form is the template for ProBleu applications under Call for Proposals 3. It must be used by applicant schools to describe their project idea.  While completing this Form, always have into consideration the information provided in the Call for Proposals. Furthermore, each section of this Project Description Form includes guidelines to help you with your responses.  Once you have completed the Form, save the file and upload it as annex to your Online Application on the [ProBleu website](https://probleu.school/probleu-funding-calls-toolkit/).  **Character limits, formatting and completion rules**   * A maximum number of characters is indicated in each field of the form. **Do not exceed this limit.** If the answer(s) exceed the specified limit, **the excess characters will be disregarded by the evaluators**. * The number of characters is not a target, i.e. especially for small-scale projects, the texts can be significantly below the maximum number of characters. * Minimum font size — Arial 10 points * Please do not adulterate the file, e.g. by adding pages or questions. * Page size: A4 * Margins (top, bottom, left and right): at least 15 mm (not including headers & footers). * Please do NOT delete any guidelines in the document. * Please write only inside the text boxes. Don’t create additional text boxes. |
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# General information about the project

*Guidelines: Please provide the main information about your project. This information is also requested in the Online Application Form, so make sure you write the same in both places!*

| **Name of the project**  (maximum 200 characters with spaces) |  |
| --- | --- |
| **Acronym** (maximum of 15 characters) |  |
| **Lot/Main field:**   1. **Ocean/marine** 2. **Freshwater** |  |
| **Project Duration**  (remember that your project must last between 3 and 12 months) |  |
| **Project Summary**  This section is not evaluated. Please share a publishable summary, highlighting your project's main objective, the most significant results and expected impact. It must be "stand-alone" text with no references to other parts of the form or any confidential or personal data (e.g. names or addresses). References can be made only to publicly available information.  This text can and should be the same that you are requested to provide in the Online Application Form.  (maximum 1500 characters, including spaces) |  |

# Description of the project

*This section includes information for the evaluation of your application* ***under Dimension 1. Quality of the Project and Outcomes*** *(check Chapter 6 of the Call for Proposals, to see the evaluation criteria under this dimension).*

## *What are the main objectives of your project?*

*Guidelines: Your project can have one or more objectives. Try to establish realistic objectives. Avoid a broad objective like “eliminate pollution from the oceans” but instead have objectives that are specific to what you will do. For example, “compare how awareness of local biodiversity among 60 students increased because of two study visits to the local river and completing assignments using newly developed teaching materials”.* [Maximum 1500 characters, including spaces]

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## *What is/are the topic(s) that you will address in your project? How will the project address them?*

*Guidelines: Examining the list of 17 possible topics from the online application form and the Call for Proposals, you can choose 1 to 3 topics for your project. Indicate the same topics that you have selected in the Online Application Form.*

| *1* | *The European Ocean Coalition (EU4Ocean) - each European is a citizen of our ocean and waters* |  |
| --- | --- | --- |
| *2* | *Open access data on marine and freshwater* |  |
| *3* | *Protected waters* |  |
| *4* | *Using ecosystem-based services and nature-based solutions to protect the coast and seas* |  |
| *5* | *De-damming European rivers* |  |
| *6* | *Ending destructive fishing practices, e.g. overfishing* |  |
| *7* | *Removing single-use plastic / generate zero plastic litter* |  |
| *8* | *Reduce pesticides in seas and waters* |  |
| *9* | *Reduce micro pollution – zero spill* |  |
| *10* | *Reduce underwater noise pollution* |  |
| *11* | *Reduce CO2 emissions from the shipping sector* |  |
| *12* | *Promoting renewable ocean energy* |  |
| *13* | *Eat less fish, more algae - zero-carbon aquaculture* |  |
| *14* | *Create blue biotechnology* |  |
| *15* | *Carbon neutral marinas* |  |
| *16* | *Ocean and water governance* |  |
| *17* | *Biodiversity beyond national jurisdiction* |  |
| *18* | *Other (please specify)* |  |

*In this field, you should justify how the activities of your project are related to these topics. [Maximum* 1500 characters, including spaces*].*

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## *What activities will be carried out in the project? Provide details of implementation with a timeline and who will be involved. Justify how the activities address the objectives described in section 2.1.*

*Guidelines: Describe the main steps or phases of your project. Check in the Call for Proposals (section 2.4) that this type of activity can be supported. This description should allow us to understand how the project will run, what will be done in which order and how long each phase will last. For example, you can have an initial phase to gather a team and plan activities in detail, then proceed with the implementation of activities or development of resources, then promote the results achieved.* [Maximum 3000 characters, including spaces]

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## *What type of materials, resources, results, etc. will your project produce?*

*Guidelines: Describe what will be the outputs of your project. Consider developing resources that can be published in different platforms for wider accessibility and translated to other languages. ProBleu will publish all reusable materials in an online catalogue of ocean and water related educational resources (e.g. documents, videos, software, images, etc.) available to other schools.* [Maximum 1500 characters, including spaces]

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## *How will the planned activities and results be integrated into the school curricula and school activities?*

*Guidelines: Describe how your project’s activities and outcomes will be embedded within the existing school curricula and daily school activities. Consider whether your project will introduce new resources, enhance existing curricula, or introduce new topics.* [Maximum 1500 characters, including spaces]

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# Engagement and impact

*This section includes information to evaluate your application under* ***Dimension 2. Engagement and Impact*** *(check Chapter 6 of the Call for Proposals, to see what is evaluated under this dimension).*

## *How many students and other groups will your project involve?*

## *Students at your school*

| Number of students to be directly involved in the activities of the project (i.e. actively contributing to the project implementation) |  |
| --- | --- |
| Number of students to be indirectly involved in the activities of the project (i.e. attending events related to the project) considering the size of the school community. |  |
| Total number of students in the school |  |

## *Please justify the numbers you provided above (students from your schools to be directly and indirectly involved in the project activities)* [Maximum 1000 characters, including spaces]

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## *Students from other schools*

*Guidelines: If your project aims to involve students from other schools, please provide separately the information about the number of students from those schools to be involved.*

| If you plan to collaborate with other school for the development of any activity, indicate the number of students from other schools to be directly involved in the activities of the project (note: more details will have to be provided in section 4.1) |  |
| --- | --- |
| If you plan only to invite students from other schools to events where the results of your project will be shared, indicate the number of students from other schools attending events related to the project. |  |

## *Please justify the numbers you provided above (students from other schools to be directly and indirectly involved in the project activities)* [Maximum 1000 characters, including spaces]

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## *Wider community, other stakeholders and groups:*

## *Guidelines: Please describe if you will involve the wider school community in your project (for example families, other students, teachers, companies, public authorities, NGOs) [Maximum 500 characters, including spaces]*

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## *How will you ensure that students have equal access to the activities of the project?*

*Guidelines: Please explain how and why the activities of your project are accessible to all types of students, regardless of gender, cultural background, or physical accessibility barriers, among others. If you envisage any special measures to ensure equal access, please explain them here.* [Maximum 1000 characters, including spaces]

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## *Will the project reach students with fewer opportunities?*

*Guidelines: Please see Annex 1 of the Call for Proposals for more information about participants with fewer opportunities.*

• No • Yes [if yes, please select one or more of the following]:

| • Disabilities | • Health problems | • Educational difficulties |
| --- | --- | --- |
| • Cultural differences | • Social barriers | • Economic barriers |
| • Discrimination | • Geographic barriers | • Other |

## ***If you replied “yes”, please explain how the activities of the project will*** *facilitate the access of people with fewer opportunities.* [Maximum 1000 characters, including spaces]

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## *Can the materials or other results of the project be used by other schools (or by other organisations) in the future? Explain how you intend to encourage others to use them?*

*Guidelines: Please describe how you will promote the accessibility of the materials and resources and invite others to use them (e.g. through organizing events, emailing, presenting the results at meetings, etc). [*Maximum 1500 characters, including spaces*]*

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# Relation with European initiatives

*This section includes information to evaluate your application under* ***Dimension 3. Criteria defined by the Horizon call*** *(check the Chapter 6 of the Call for Proposals, to see what is evaluated under this dimension).*

## *If you plan to collaborate with other school(s) for the development of any activity (as stated in section 3.1.2), explain how you intend to work with them (e.g., joint activities, guest speakers, exchange programs).*

*Guidelines: If you intend to have twinning activities and/or liaise with schools that are members or applicants to the NEBS, please describe here what has already been agreed with them.* [Maximum 1000 characters, including spaces*]*

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## *How does your project ensure that the activities proposed will have carbon neutrality?*

*Guidelines: Carbon neutrality means that your project (or even better, your school) will include actions to removing as much carbon dioxide (CO2) from the atmosphere as it is emitting. While planning your project, you can include concrete measures that will be implemented or designed to be implemented at the school level to reduce carbon footprint in any way or to combat other forms of pollution such as the use of plastic.* [Maximum 1000 characters, including spaces]

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## *How do the project's activities contribute to promoting open schooling and engagement with the external community?*

*Guidelines: Open schooling is an educational approach that aims to connect the school with the wider community, including families, local organisations, businesses, and society at large. In response to this question, describe how the project's activities will open the school to the community, encouraging participation from various stakeholders. Explain how the project will foster a culture of open learning, where resources and knowledge are shared with the community, strengthening the ties between the school and the external world.* [Maximum 1500 characters, including spaces]

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## *How do the project activities integrate citizen science methodologies and encourage active participation in scientific research?*

*Guidelines:* *Citizen science is a practice where non-scientist citizens actively participate in scientific research projects, contributing to data collection, analysis, and interpretation. In answering this question, describe how the project’s activities will integrate citizen science methodologies, allowing students and community members to directly contribute to scientific research.* [Maximum 1500 characters, including spaces]

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# Budget summary

## *Please select the lump sum category of the financial support requested.*

| *Up to 2 500€ (small scale project)* |  |
| --- | --- |
| *Up to 5 000€ (medium scale project)* |  |
| *Up to 7 500€ (large scale project)* |  |

## *Justify the requested funding and how it will be used to carry out the project activities.*

## *Guidelines: Please refer to the financial provisions in the Call for Proposals, namely the types of eligible costs. Justify the lump sum requested considering the project duration activities to be implemented, the number of students to be involved and the project outcomes. Additionally, you can provide a list of the main costs that the project will incur.* [Maximum 3000 characters, including spaces]

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