# ProBleu Project Description Form - CALL 4

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| *Instructions* **What is the Project Description Form and how to use it?**  The Project Description Form is the compulsory template for applicant schools to describe their projects under Call for Proposals 4.  While completing this Form, consider the information provided in the Call for Proposals document. Furthermore, each section of this form includes guidelines to help you with your responses.  Once you have completed the Form, save the file and upload it as an annex to your Online Application on the [ProBleu website](https://probleu.school/probleu-funding-calls-toolkit/).  **Page limit, formatting and completion rules**   * Your application form **cannot exceed 21 pages** (including instructions). Additional pages will not be considered by the evaluators. We strongly recommend that applicants **balance the amount of text among all the questions,** so that evaluators have enough information to evaluate each question according to the evaluation criteria.. * Applicants should be objective and address each question directly. Do not use links to external sources of information (evaluators will disregard links). * A maximum number of characters is indicated in the fields of section 1 of the form (project name, project acronym and project summary). **Do not exceed this limit.** * Minimum font size — Arial 10 points * Please do not adulterate the file, e.g. by adding pages or questions, changing the numbered lists, or deleting the guidelines. * Page size: A4 * Margins (top, bottom, left and right): at least 15 mm (not including headers & footers). * Please write only inside the text boxes. Don’t create additional text boxes. |

# General information about the project

*Guidelines: Please provide the main information about your project. This information is also requested in the Online Application Form, so make sure you write the same in both places!*

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| **Name of the project** (maximum 200 characters with spaces) |  |
| **Acronym** (maximum of 15 characters) |  |
| **Project Duration** (remember that your project must last between 3 and 7 months) |  |
| **Project Summary**  This section is not evaluated. Please share a publishable summary, highlighting your project's main objective, the most significant results and expected impact. It must be "stand-alone" text with no references to other parts of the form or any confidential or personal data (e.g. names or addresses). References can be made only to publicly available information.  This text can and should be the same that you are requested to provide in the Online Application Form.  (maximum 1500 characters, including spaces) |  |

# Description of the project

*This section includes information for the evaluation of your application* ***under Dimension 1. Quality of the Project and Outcomes*** *(check Chapter 6 of the Call for Proposals, to see the evaluation criteria under this dimension).*

## *What are the objectives of your project?*

*Guidelines: Your project can have one or more objectives. Try to establish realistic objectives. Avoid a broad objective like “eliminate pollution from the oceans” but instead have objectives that are specific to what you will do. For example, “The project will compare how awareness of local biodiversity increases among students who are involved in two study visits to the local river and hands-on citizen science activities such as species monitoring, and collaborate with local environmental organisations and community”.*

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## *What topics will your project address?*

*Guidelines: Examining the list of 17 possible topics from the online application form and the Call for Proposals, you can choose 1 to 3 topics for your project. Indicate the same topics that you have selected in the Online Application Form.*

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| *1* | *The European Ocean Coalition (EU4Ocean) - each European is a citizen of our ocean and waters* |  |
| *2* | *Open access data on marine and freshwater* |  |
| *3* | *Protected waters* |  |
| *4* | *Using ecosystem-based services and nature-based solutions to protect the coast and seas* |  |
| *5* | *De-damming European rivers* |  |
| *6* | *Ending destructive fishing practices, e.g. overfishing* |  |
| *7* | *Removing single-use plastic / generate zero plastic litter* |  |
| *8* | *Reduce pesticides in seas and waters* |  |
| *9* | *Reduce micro pollution – zero spill* |  |
| *10* | *Reduce underwater noise pollution* |  |
| *11* | *Reduce CO2 emissions from the shipping sector* |  |
| *12* | *Promoting renewable ocean energy* |  |
| *13* | *Eat less fish, more algae - zero-carbon aquaculture* |  |
| *14* | *Create blue biotechnology* |  |
| *15* | *Carbon neutral marinas* |  |
| *16* | *Ocean and water governance* |  |
| *17* | *Biodiversity beyond national jurisdiction* |  |
| *18* | *Other (please specify)* |  |

## *What activities will be carried out in the project? Provide details of implementation with a timeline and who will be involved. Justify how the activities address the objectives described in section 2.1.*

*Guidelines: Describe the main activities, the steps or phases of your project, and who will be involved. Check in the Call for Proposals (section 2.4) that these activities can be supported. This description should allow us to understand how the project will run, what will be done, in which order and how long each phase will last. For example, you can have an initial phase to gather a team and plan activities in detail, then proceed with the implementation of activities, for example, the development of resources, and then promote the results achieved.*

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*In* *this field, you should justify how the activities of your project are related to the topics selected above in question 2.2*

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## *What type of materials, resources, or outputs will your project produce?*

*Guidelines: Describe* *the tangible outputs of your project. Consider developing resources that can be published on different platforms for wider accessibility. At the end of your project, you will be required to share with the ProBleu team all reusable materials, that we will publish in the* ***ProBleu catalogue of ocean and water literacy teaching aids*** *available to other schools (e.g. documents, videos, software, images).*

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## *How will the planned activities and outputs be integrated into the school curricula and school activities?*

*Guidelines: Describe how your project’s activities, results and outputs will be embedded within the existing school curricula and* *activities. Consider whether your project will introduce new resources, enhance existing curricula, or introduce new topics.*

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# Engagement and impact

*This section includes information to evaluate your application under* ***Dimension 2. Engagement and Impact*** *(check Chapter 6 of the Call for Proposals, to see what is evaluated under this dimension).*

## *How many students and other groups will your project involve?*

## *Students at your school*

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| Number of students to be directly involved in the activities of the project (i.e. actively contributing to the project implementation) |  |
| Number of students to be indirectly involved in the activities of the project (i.e. attending events related to the project) |  |
| Total number of students in the school |  |

## *Please justify the numbers you provided above (students to be directly and indirectly involved in the project activities)*

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## *Students from other schools*

*Guidelines: If your project aims to involve students from other schools, please provide separately the information about the number of students from those schools to be involved.*

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| If you plan to collaborate with another school for the development of any activity, indicate the number of students from other schools to be directly involved in the activities of the project (note: more details will have to be provided in section 4.1) |  |
| If you plan only to invite students from other schools to events where the results of your project will be shared, indicate the number of students from other schools attending events related to the project. |  |

## *Please justify the numbers you provided above (students from other schools to be directly and indirectly involved in the project activities)*

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## *Involvement of the wider community: families, other students, school staff, companies, NGO’s, local authorities.*

## *Guidelines: Please describe if you will involve the wider school community in your project*

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## *How will you ensure that students have equal access to the activities of the project?*

*Guidelines: Please explain how and why the activities of your project are accessible to all types of students, regardless of gender, cultural background, or physical accessibility barriers, among others. If you envisage any special measures to ensure equal access, please explain them here.*

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## *Will the project reach students with fewer opportunities?*

*Guidelines: Please see Annex 1 of the Call for Proposals for more information about participants with fewer opportunities. Mark an X in front of “No” or “Yes”.*

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| *No* |  |
| *Yes* |  |

If you have selected “Yes”, please select one or more of the following:

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| Disabilities |  | Health problems |  | Educational difficulties |  |
| Cultural differences |  | Social barriers |  | Economic barriers |  |
| Discrimination |  | Geographic barriers |  | Other |  |

## *If you replied “yes”, please explain how the activities of the project will facilitate the access of people with fewer opportunities.*

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## *Can the materials or other results of the project be used by other schools (or by other organisations) in the future? Explain how you intend to encourage others to use them*.

*Guidelines: Please describe how you will promote the accessibility of the materials and resources and invite others to use them (e.g. through organizing events, emailing, presenting the results at meetings).*

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# Relation with European initiatives

*This section includes information to evaluate your application under* ***Dimension 3. Criteria defined by the Horizon call*** *(check Chapter 6 of the Call for Proposals, to see what is evaluated under this dimension).*

## *If you plan to collaborate with another school for the development of any activity (as stated in section 3.1.2), explain how you intend to work with them (e.g. joint activities, guest speakers, exchange programs).*

*Guidelines: If you intend to have twinning activities and/or liaise with schools that are members of or applicants to the NEBS, please describe here what has already been agreed with them.*

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## *How does your project ensure that the activities proposed will have carbon neutrality?*

*Guidelines: Carbon neutrality means that your project (or even better, your school) will include actions to remove as much carbon dioxide (CO2) from the atmosphere as it is emitting. While planning your project, you can include concrete measures that will be implemented or designed to be implemented at the school level to reduce the carbon footprint in any way or to combat other forms of pollution such as the use of plastic.*

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## *How do the project's activities contribute to promoting open schooling and engagement with the external community?*

*Guidelines: Open schooling is an educational approach that aims to connect the school with the wider community, including families, local organisations, businesses, and society at large. In response to this question, describe how the project's activities will open the school to the community, encouraging participation from various interested parties and actors. Explain how the project will foster a culture of open learning, where resources and knowledge are shared with the community, strengthening the ties between the school and the external world.*

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## *How do the project activities integrate citizen science methodologies and encourage active participation in scientific research?*

*Guidelines:* *Citizen science is a practice where non-scientist citizens actively participate in scientific research projects, contributing to data collection, analysis, and interpretation. In answering this question, describe how the project’s activities will integrate citizen science methodologies, allowing students and community members to directly contribute to scientific research.*

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# Budget summary

***Please select the lump sum category of the financial support requested.***

*Guidelines: Applicant schools from the countries listed below can only apply to small-scale projects (up to 2.500€). If your school is from one of the following countries, please select “small-scale project” (any other selection will be disregarded): Albania, Armenia, Cyprus, Estonia, France, Greece, Italy, Latvia, Lithuania, Morocco, North Macedonia, Poland, Portugal, Romania, Spain, Türkiye or the United Kingdom, please select small scale project.*

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| *Up to 2 500€ (small-scale project)* |  |
| *Up to 5 000€ (medium-scale project)* |  |
| *Up to 7 500€ (large-scale project)* |  |

***Justify the requested funding and how it will be used to carry out the project activities.***

*Guidelines: Please refer to the financial provisions section in the Call for Proposals, namely the types of eligible costs. Remember that staff costs (salaries) are not eligible. Justify the lump sum requested considering the project duration activities to be implemented, the number of students to be involved and the project outcomes. Additionally, you can provide a list of the main costs that the project will incur.*

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